

**Police Federation
of England and Wales**



Established by Act of Parliament

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**Ffederasiwn Heddlu
Lloegr a Chymru**

IR/lm

9 September 2011

**UNRATIFIED MINUTES OF A MEETING OF THE JOINT CENTRAL COMMITTEE
HELD AT FEDERATION HOUSE, LEATHERHEAD
ON 7-8 SEPTEMBER 2011**

*P J McKEEVER, BA (Hons) (CHAIRMAN)

*I RENNIE (GENERAL SECRETARY)

*M MORDECAI, BA (Hons) (TREASURER)

* S Reed, BSc (Hons)	* S Smith	* G Gallimore, BSc (Hons)
* P Barker	* J Coppen	* Ms C Davis
* PR Davis	* A Dumbiotis, F Inst.L.Ex	* S Evans BA (Hons)
* JFM Giblin, MA	K Huish	* P Huitson
* A Jones	* Mrs AM Kirkwood	* Mrs J Lawrence BA(Hons)
* W McManus	* Z Mader	* R Nelson
* Mrs JA Nesbit	* A Ogg	* K Powell, BSc(Hons)
* W Riches	* G Stuttaford, FCMI	* M Taylor
* I Trueman	* S White	* S Williams

***Denotes Attendance**

1. ATTENDANCE and NOTICES

The Chairman welcomed all present and reported the sad death of PC Tony Wright from West Mercia who died in service. One minutes silence was observed.

Mr Ogg was welcomed to his first JCC meeting as a full committee member.

It was noted that item 19 has been amended to Consider Agenda Paper P which had been circulated prior to the meeting.

In addition the meeting noted that two objections had been received in respect of Paper K and this will therefore be deferred to the next JCC meeting in November for a secret ballot to take place in accordance with JCC policy.

The General Secretary advised the meeting that a paper had been received from the Constables Central Committee via the Research Department just prior to the start of the meeting with comments for inclusion on the Winsor

response. The General Secretary informed the committee that he was unable to include the comments at this juncture as the Sergeants and Inspectors were unsighted on the document. A time out was requested by the Constables. After the recess the Constables sought clarity from the General Secretary regarding the process to be undertaken.

The General Secretary acknowledged the difficulties in coming to agreement for the wording of the submission. However, it is imperative that everyone agrees the content and direction of the submission. He reiterated that any amendments to the draft submission needed to be discussed and agreed by the JCC during the meeting. It was agreed that the Constables submission would be circulated to the rank committees who will then be able to consider and comment on the document within the joint forum.

The Sergeants General Secretary confirmed that the SCC intended to make verbal comments during the meeting. It was further noted that the Inspectors have a document to be circulated, which had been given to the General Secretary at the conclusion of the ICC meeting the previous day.

It was agreed that all the documents will be circulated to members of the JCC in hardcopy only and are not for wider circulation.

2. JCC STATUTORY MEETING HELD ON 29 JUNE 2011

The meeting agreed the minutes of the meeting of the Joint Central Committee held on 29 June 2011

3. MATTERS ARISING

There were no matters arising.

4. POLICE NEGOTIATING BOARD

(a) A report was circulated which provided updates on the following:

Independent Review of Pay and Conditions of Service, Future Data Requirements, South East Regional Allowance, Temporary Promotion-reckoning of service, Payment of Allowances whilst on sick leave without pay, Part-time Working, Equal Pay Audit, KIT days, Part-time Inspectors & above, Staff Side Strategic Planning Session, Mutual Aid, Housing Allowance, Held in Reserve Allowance

The General Secretary reported that the previous meeting had dealt predominantly with the Winsor Recommendations and there was only one additional matter which related to PNB Circular 11/04 regarding the Transferability of Maternity Leave to Partners.

(b) The meeting noted that minutes of the Staff Side of the Police Negotiating Board held on 25 July were still to be agreed.

(c) The meeting noted that minutes of the Full Police Negotiating Board held on 26 July 2011 were still to be agreed.

5. PENSION MATTERS

(a) A report was circulated which provided updates on the following:

Injury Awards Review, Independent Public Services Pensions Commission, HMT/HMRC Discussion Document on restriction of Pensions Tax Relief, HMT Consultation on discount rate to set unfunded Public Service Pension Contributions.

The General Secretary reported that a letter from the Home Secretary had been circulated and a Technical Working Group arranged to discuss the proposed increase in contributions and the direction of travel in relation to a future Career Average Scheme proposed by Lord Hutton. It was noted that a draft response is being prepared and will be considered by Staff side on 14 September prior to entering informal discussions at a Technical Working Group on 15 September.

It was further noted that an extension has been granted to some organisations until 20 October and the General Secretary has requested this extension be granted to PFEW but that a reply was still awaited from the Home Secretary.

6. FEDERATED RANKS COMMITTEE OF THE POLICE NEGOTIATING BOARD

(a) A report was circulated which provided updates on the following issues:

Competence - related Threshold Scheme; SPPs; Part-time Workers- free days to be treated as rest days; Standby/On Call; Probationer's Pay (First Increment)-IPLDP; DTI Statutory Leave Consultation-statutory holiday entitlement; Compensation for a requirement to work on a rest day or free day within a period of annual leave; Public holiday and rest day

(b) The meeting noted the minutes of the Federated Ranks Committee Staff Side held on 25 July 2011 have yet to be agreed.

(c) The meeting noted that minutes of the Federated Ranks Committee held on 26 July 2011 have yet to be agreed.

7. POLICE ADVISORY BOARD

A report was circulated which provided updates on the following:

Review of Substance Misuse Testing Regulations, Reform of Police Disciplinary Arrangements; Terms and Conditions for Seconded Officers; National Recruitment Standards; National Police Promotions Framework (Work Based Assessments); Delegation of Functions; Insight Programme; PABEW Fitness Working Group; Biometric Vetting.

The General Secretary reported he had raised the issue of Fitness Tests at the previous meeting where it had been agreed to submit a joint PABEW response to Winsor in respect of fitness testing.

8. REVIEW OF PAY AND CONDITIONS

The General Secretary updated the meeting regarding the current position and that the date for the PAT had still to be agreed.

The committee then considered the draft PFEW submission to Winsor that had been prepared following a meeting on 4 August.

A paper that had been prepared by the Metropolitan and City IBBs to evidence the retention of the 'London Lead' was tabled by the ICC who proposed that the paper be included within the PFEW response to Winsor.

This was rejected by the committee:

For 9 Against 13 Abstention 4

An alternative form of words was agreed for inclusion within the PFEW response.

The CCC highlighted items on their paper intended to supplement and assist the original draft. These amendments were agreed with the exception of the proposed changes to paragraphs 2.41 to 2.45 that include reference to job evaluation, which were rejected:

For 8 Against 15 Abstention 0

The meeting noted the agreed amendments to the draft PFEW submission to Winsor. It was agreed that an Extraordinary JCC meeting should be called to consider the draft once all the amendments had been included. It was noted that the closing date for the submission of evidence was 12th September and that Winsor had been informed and agreed to the PFEW evidence being submitted by the end of September, therefore if it was not possible to hold an extraordinary JCC Meeting within the timescale, it may be necessary for the Executive Committee to sign off the document.

9. EXECUTIVE COMMITTEE – 12 JULY 2011

(a) The minutes of the Executive Committee Meeting held on 12 July 2011 were duly noted. There were no recommendations to consider.

Additional Matters

(i) Chairman's Report

The committee noted that the report was to be circulated by the Chairman.

(ii) Hand Held Devices

The general consensus was that these are not required for 2012

Recommendation

That the JCC uses electronic hand held devices at the PFEW Conference in 2012

For 0 Against 25 Abstention 4

(iii) Presentation for Tony Harper

This matter was previously dealt with under Item 1 and will be brought to November JCC in accordance with the JCC policy.

(iv) JCC Networking Meetings

The meeting noted the next networking meeting is 20 and 21 October 2011. It was noted this will coincide with the PAT submission, Pension Submission and Winsor Two Submission. Suggestions to assist in forming an on-going strategy will be welcomed.

It was noted correspondence has been received from China requesting a visit to look at how PFEW are organised. This has been proposed to take place in November and it was suggested that the Executive meet the delegation.

Concerns were raised regarding the politics of meeting with the Chinese delegation. The Chair agreed to speak to the Government to explore their position before making a firm decision.

General Secretary's note: Following the meeting the Chairman contacted the Home Office who were supportive of the meeting, which is hoped will now be arranged.

10. TREASURERS SUB-COMMITTEE MEETING – 12 JULY 2011

- (a) The minutes of the Treasurers Sub-Committee meeting held on 12 July 2011 were duly noted. There were no recommendations to consider.

The Treasurer informed the meeting that in monetary terms the organisation is in a healthier position than expected and thanked the committee for the part they have played in achieving this.

(b) PFEW Fund Rules

Following the BDO working party recommendations were made to amend fund rules and simplify them.

Recommendation:

That the JCC agree to the opening of correspondence with regard to any amendments to the PFEW Fund Rules prior to 28 October 2011.
Unanimous

(c.) Derbyshire Loan

The treasurer explained that these requests were in accordance with previous JCC practice regarding the granting of such loans.

Recommendations

- 1. That the Joint Fund loans Derbyshire JBB the sum of £90,000**
- 2. That a one-off interest charge of 35% is applied, resulting in 120 payments of up to £1012.50 per month**
- 3. The loan is secured against the property**
- 4. That the BB is responsible for the legal costs of setting up the loan via Pattison and Brewer.**

For 25
(not all present)

Against 0

Abstention 3

(d) Nottinghamshire Loan

Recommendations

- 1. That the Joint Fund loans Nottinghamshire JBB the sum of £75,000**
- 2. That a one-off interest charge of 35% is applied, resulting in 120 payments of up to £843.75 per month**
- 3. The loan is secured against the property**
- 4. That the BB is responsible for the legal costs of setting up the loan via Pattison and Brewer.**

For 25

Against 0

Abstention 3

(not all present)

(e) Cumbria Loan

It was noted that the building will be within the current Police Headquarters. The land will be leased from the Police Authority.

Recommendations

- 1. That the Joint Fund loans Derbyshire JBB the sum of £300,000**
- 2. That a one-off interest charge of 35% is applied, resulting in 120 payments of up to £2250 per month**
- 3. The loan is secured against the property**
- 4. That the BB is responsible for the legal costs of setting up the loan via Pattison and Brewer.**

For 26

Against 0

Abstention 3

(f) Base Rate Interest Swap

The meeting noted there is an opportunity to ensure the finances are sustainable for the future by agreeing to the base rate swap and taking advantage of current market force.

Recommendation:

The Joint Central Committee terminates the BASE Rate Interest Rate Swap as soon as possible.

For 27

Against 0

Abstentions 2

(g) Annual Conference Tenders

Paper L was discussed and the recommendation is that the Annual Conference Venue is again alternated. It was suggested this is taken to JBB Chairs and Secretaries for their views prior to making a decision. The meeting were also reminded that the organisation is the Police Federation of England and Wales and a feasibility study of holding the Conference in Wales should be undertaken.

It was recommended that preliminary work be undertaken to provide costing on other regional locations prior to being taken to Chairs and Secretaries. The meeting noted this exercise had been undertaken two years ago.

The paper was remitted to be considered at Chairs and Secretaries and will be re-submitted at November JCC.

(h) Review of Remuneration Package for PFEW Principal Officers

A tender process has taken place and a company have been selected to undertake the relevant work which will include interviews and benchmarking exercises. It is anticipated that a paper will be submitted to JCC at a future date.

The General Secretary informed the meeting he will open correspondence in preparation for a motion. Additionally the General Secretary identified that any motion would have to be agreed prior to the JCC meeting in January as the closing date for motions was 20th January the week before the JCC meeting. It is understood this date was set by the CAC in good faith with sound rationale, but this anomaly needed to be addressed. He undertook to write to the CAC informing them of the difficulties with this date. It was also agreed that if necessary the General Secretary and three rank committee General Secretaries will meet with the CAC.

General Secretary's note: The CAC has since kindly agreed to change the closing date for motions to Friday 27th January 2012.

(i) Management Accounts – July 2011

The meeting noted the paper submitted and in particular that the legal expenditure has been significantly reduced.

11. JCC TRUSTEES

(a) The meeting noted that the Trustees met on 24 and 25 August 2011. It was noted that the Trustees report was awaited and that they had declined to attend as they had no issues to raise with the Committee.

12. EQUALITY SUB-COMMITTEE MEETING – 12 JULY 2011

(a) The minutes of the Equality Sub-Committee Meeting held on 12 July 2011 were duly noted. There were no recommendations to consider

Additional Equality Matters

There were no additional matters.

13. HEALTH AND SAFETY SUB-COMMITTEE – 14 JULY 2011

(a) The minutes of the Health and Safety Sub-Committee meeting held on 14 July 2011 were duly noted. There were no recommendations to consider.

Additional Matters

The EU Directive regarding diabetes was noted and further information is awaited.

14. LEGISLATION SUB-COMMITTEE – 14 JULY 2011

(a) The minutes of the Legislation Sub-Committee held on 14 July 2011 were duly noted. There were no recommendations to consider.

Additional Legislation Matters

Thanks were recorded to Mr Jones and Mr White regarding work undertaken regarding the 'Lighter Later' campaign.

The meeting noted an email had been circulated regarding a research paper from forces regarding savings made from changes to stop and search. It was noted this is a minimal saving and any claims made by the Government should be dismissed.

15. OPERATIONAL POLICING SUB-COMMITTEE – 12 JULY 2011

(a) The minutes of the Operational Policing Sub-Committee held on 12 July 2011 were noted. There were no recommendations to consider.

Additional Operational Policing Matters

The meeting noted the Home Affairs Select Committee have requested evidence to be submitted regarding the recent riots. Mr Davis will be meeting the forces named in the HMIC report and will work with them regarding collection of evidence. The resilience of the service and the ability to cope with the demands placed upon it will be highlighted in the response.

DCC Gilmore is chairing a working group to look at a ten year plan on public order policing. There are additional issues relating to PNIC which will be discussed in regard to co-ordination of spontaneous events which are on-going.

(1) Proposed Critical Incident Structure

The meeting noted an extra Operational Policing Meeting was called in order to compile the paper for submission.

The paper was welcomed by the JCC and it was noted that a lesson learnt by PFEW was the requirement for more people to speak to the media and to convene a working group as a repository for any questions in such events.

It was noted that Constables, Sergeants and Inspectors are traditionally the first responders to such events and the HMIC report focuses on critical incident training for sergeants. It was suggested this is increased to include Constables and Inspectors. It was also suggested that due cognisance of the NPIA Critical Incident training Programme is incorporated into the paper.

Whilst the spirit of the paper was applauded, a concern was raised that the paper is too complex which may lead to difficulties further down the line if it becomes binding. The importance of local level communications was also noted. It was suggested that the next National Chairs and Secretary's meeting be used as a forum to get feedback nationally.

It was considered imperative that the JCC show leadership and do have a process in place which clarifies roles and responsibilities for the JCC.

Lessons learnt and emergent findings are vital for future management of any incidents. It was further suggested that PFEW Learning and Development review the need for training in this area.

Recommendation: The JCC agrees the paper in principle as the way forward.

Unanimous.

16. PROFESSIONAL DEVELOPMENT SUB-COMMITTEE – 14 JULY 2011

- (a) The minutes of the Professional Development Sub-Committee held on 14 July 2011 were noted. There were no recommendations to consider.

Additional Professional Development Matters

The meeting noted that a paper is being submitted by CC Fahy and Mr Gargan to ACPO Cabinet. The NPIA is closing in 2012 but there are no clear alternatives regarding the future landscape. It was noted CC Fahy is working on a paper to put together a joint steering group. Some responsibilities have been transferred to the Home Office and National Crime Agency. Options for national training and leadership functions are to be considered by the Government.

The General Secretary raised concerns about individuals attending meetings where their comments may be interpreted as official PFEW stance. It was recommended that CC Fahy and Mr Gargan are invited to a networking meeting to put their ideas forward in a formal arena.

17. PROFESSIONAL STANDARDS SUB-COMMITTEE 11 JULY 2011

- (a) The minutes of the Professional Standards Sub-Committee held on 11 July 2011 were duly noted. There were no recommendations to consider

Additional Professional Standards Matters

The meeting noted that consultation is on-going with regard to amended Conduct & Performance Regulations and Home Office Guidance until the end of October and that Mr Smith and Mr Evans were leading on a response.

18. LEARNING AND DEVELOPMENT

It was noted that take up for courses is low and some may necessitate cancellation. It was suggested training needs to be encouraged more via JBBs. The meeting also noted and concern was expressed that some JBBs are asking to send Police Federation Staff on the courses.

Additional Learning and Development Matters

There were no additional matters

19. EQUALITY ACT (POSITIVE ACTION PROVISIONS) WORKING GROUP – 30 AUGUST 2011.

- (a) The meeting noted that the notes of the meeting held on 30 August were not yet available.

Additional Equality Act Working Group matters

(b) Reserving Seats for Protected Characteristics

The General Secretary reminded the committee that with the introduction of the Equality Act the protection to reserve seats for women under Section 49 of the Sex Discrimination Act no longer exists. That this change of legislation requires organisations who wish to reserve seats for any of the protected characteristics, including women, to justify that the reserving of a seat for any of the groups whilst not for other groups, is a proportionate means of achieving a legitimate aim. Also, that the JCC set up the working group to undertake the necessary work that would inform the JCC to enable them to make the necessary changes to the structure and Regulations to protect the organisation from legal challenge.

He informed the committee that he had submitted the paper recommending the opening of correspondence to ensure that the option to take a motion to conference remained open. Should the work being undertaken by the working group be completed prior to the closing date for motions and correspondence has not been opened, then any changes could not be considered by conference until 2013, which will leave insufficient time to make the necessary changes in preparation for the next triennial elections and could leave the organisation vulnerable to legal challenge. Whilst the changing of Police Federation Regulations was a constitutional matter for the JCC or joint conference the responsibility for the actual elections is with each electoral body, which could leave the rank committees and Branch Boards in a vulnerable position. The intention of the paper was to look positively at the legislation and it should not be seen as a threat to the Women's reserve seats, but as an opportunity to include other protected characteristics.

It was highlighted that there are various types of positive action provisions and reserved seats are not the only route to comply with the legislation. It was noted the Home Office have indicated PFEW are well advanced in their provisions under this Act and to open correspondence will generate unnecessary fear and debate.

The meeting noted that by opening correspondence the JCC are not committed to taking a motion to conference. The Inspectors proposed that the JCC need to agree in principle whether the General Secretary should open correspondence to protect the organisation, but that further work and research needs to take place within the Working Group and other committees to determine if there is a case to be progressed either jointly or separately.

The meeting was informed by Mr Davis that it is anticipated that Northamptonshire are proposing to open correspondence to review the structure of PFEW and amend the Regulations accordingly. In light of this it was proposed that the current recommendation is rejected.

The ICC requested a timeout to give this due consideration as there was merit to both arguments being put forward. This was granted. Upon reconvening the ICC reported their position that they did not believe that the JCC were in a position to vote on this and requested a remit to the networking meeting. However this was not seconded before the CCC requested a move to a vote on the recommendation within this paper, which was seconded.

Recommendation:

That the Joint Central Committee agrees to open correspondence for a motion to be considered by Conference 2012 on the future representative structure of the Police Federation of England and Wales.

For 3

Against 18

Abstention 6

(c) Equality Positive Action Working Group Update

The meeting noted this paper was submitted by Mrs Kirkwood and Mrs Nesbit. This paper introduced various methodologies for positive action.

Recommendation:

That the JCC continue with the current measure and/or introduce other positive action measures.

For 23

Against 0

Abstention 6

20. FUTURES WORKING GROUP- 4 MAY 2011

(a) It was noted there has not been a further meeting since the June JCC.

Additional Futures Matters

The meeting noted that the next meeting has been cancelled due to poor attendance and will be rearranged for October.

21. OLYMPICS WORKING GROUP- 31 AUGUST 2011

(a) The notes of the meeting held on 31 August 2011 were duly noted. There were no recommendations to consider.

Additional Olympics Matters

The meeting noted that there is a requirement for PFEW to decide where PFEW resources will be placed during the Olympics. It was reported there are 96,000 officers involved, 50,000 of which will be based at Hatfield, and there may be a substantial overtime cost. Consultation is on-going with forces and a recommendation will be brought to November JCC.

The meeting noted that the Games organisers have requested officers are vetted. Over 20,000 officers have been identified and currently it is being suggested that they need to attend a games site to be photographed and vetted. The meeting noted legal advice has been sought regarding the

criteria required by the organisers. It was noted a letter is expected from the Olympic Directorate outlining the exact process and this will be forwarded to John Sturzaker for advice. The meeting noted this item is on the ACPO Working Group agenda for a meeting Mrs Lawrence is due to attend.

The meeting also noted it has been identified that there is currently a shortage of 5,000 resources to police the Olympics.

22. RESOURCES WORKING GROUP – 19 JULY 2011

(a) The notes of the Resources Working Group held on 19 July 2011 were duly noted. There were no recommendations to consider.

Additional Resources Matters

The committee noted that the working group had considered and supported a paper detailing the recruitment of an additional in-house legal practitioner to support the existing lawyer. The General Secretary would be liaising with the three rank committee General Secretaries to confirm the arrangements.

(1) Authority to Act on Behalf of PFEW

It was noted this has arisen from an on-going claim where the principal judge is not content to recognise PFEW in legal proceedings as PFEW is unincorporated. The judge's view is that PFEW can only participate in legal proceedings if a named individual has formal authority to litigate on behalf of PFEW.

Recommendation:

- (i) That the Joint Central Committee agree to the above resolution, namely that the Deputy General Secretary is authorised to act on behalf of the Police Federation in all legal proceedings arising from the Attorney General's Reference No2 to the First Tier Tribunal (Charity) under the Charities Act 2006 Schedule 1D (Claim No.CRF/2011 0001)**
- (ii) That the Joint Central Committee agree to the letter (attached (N2) confirming this resolution being sent to the Principal Judge.**
Unanimous

23. SPECIAL CONSTABULARY WORKING GROUP – 21 JULY & 24 AUGUST 2011

(a) The notes of the Special Constabulary Working Group held on 21 July were duly noted.

Additional Special Constabulary Matters

(1) Special Constabulary Membership

The meeting noted the Working Group had taken a motion to Conference 2011 to seek agreement for Special Constables to become non-subscribing members as an interim measure due to the unknowns in opening up full membership. However, Conference directed the Working Group to continue with the work and make firm proposals at Conference 2012.

Concerns were raised regarding the lack of information available. The meeting noted there are eight routes into the service and Central Authority makes decisions for all categories. It is proving difficult to put forward a view when four of these categories are not covered by PFEW membership. The meeting also noted that data has been collected from DLOs and only 1% of complaints made to IPCC relate to Special Constables.

The General Secretary highlighted his view that this should be a decision by Conference, which can be supported by the JCC, rather than to be accepted as policy outside of the floor of Conference. It was agreed that if the recommendation is carried, correspondence will be opened and it will be supported at Conference.

The benefits of representing the Special Constables and thus being able to influence their terms and conditions were recommended as a principle.

The recommendation was amended as below:

Recommendation:

The JCC agree in principle to expand the membership of the PFEW to include members of the Special Constabulary, with subscription set at the same rate as regular officers.

For 26

Against 0

Abstention 2

Mr Riches will open correspondence with the General Secretary.

24. CONFERENCE 2012

(a) No update was given.

(b) Closing Date for Elections

The difficulties of dealing with late nominations were highlighted. The meeting noted that legal advice indicates it is in order to change Standing Orders to amend the closing dates, although the CAC have indicated some concerns with this proposal regarding when it is that people are officially considered delegates at conference. The meeting noted these concerns had been sent to John Sturzaker for consideration.

It was highlighted that three rank committees are all in agreement and whilst they can amend their own Standing Orders, it is important that the decision is made by Joint Conference as the separate rank conferences adopt the Joint Conference Standing Orders.

Recommendation One

That the JCC agree to take a motion to conference to change motion 11 of the standing orders to read as follows. Wording in brackets removed from the current standing order. Wording in italics to be added.

Nominations of all members of central committees shall close at (one agreed time) *at 9.15am seven days prior to the commencement of the*

separate central conferences. All nominations must be on the prescribed form and signed by the proposer and seconder, certifying that the nominee is prepared to stand. (Elections shall be held at times to be fixed by each separate conference) All reference to separate conference within these regulations shall include a separate annual general meeting should the appropriate rank central committee deem it to be so.

For 27

Against 0

Abstention 2

Recommendation Two

That the JCC agrees that the General Secretary opens correspondence and follows the full procedures laid out in the CAC circular in relation to presenting motions to conference 2012

For 27

Against 0

Abstention 2

The General Secretary confirmed he will write to the CAC to inform them of this decision.

25. PUBLICATIONS

The meeting noted the circulars which have been issued since the last meeting of the JCC

26. ANY OTHER BUSINESS

The Treasurer reminded the meeting that all budgets required submitting prior to 23 September 2011.

27. NEXT MEETING

The next statutory meeting will be held at Leatherhead on 2-3 November 2011

28. CLOSURE

There being no further business, the Chairman declared the meeting closed.

PAUL McKEEVER, BA (HONS)
Chairman

IAN RENNIE
General Secretary