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South Wales Police Federation

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Pencoed

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Trustees/LKB/ Info,Rules & Regs Llanteglos/Federation Office

South Wales Police Federation

Holiday Chalets

Llanteglos Estate, Nr Amroth, Pembrokeshire, SA67 8PU

Important - PLEASE READ DUE TO CHANGES

INFORMATION, RULES & REGULATIONS

- Llanteglos Estate is a small quiet holiday park situated in tree-lined grounds has spacious lawns, together with a tennis court. The beach and coastal path are approximately two miles distant at AMROTH, TENBY which is 9 miles away and SAUNDERSFOOT (about 4 miles away) have many tourist attractions. PEMBROKE with its' castle is 18 miles from the site.
- Chalets 19 & 22 sleeps a **maximum of 6 people** - 1 double bed situated on the upper gallery, 1 small double bed to the ground floor bedroom along with a bed settee in the living room area.
- The accommodation is compact. Space, both living and wardrobe is limited. There is a sitting/dining room/kitchen and a bathroom with shower, w.c. and handbasin. A double bed is situated on an upper gallery via a staircase. Please take care when going up and down the staircase. There is a separate bedroom to the ground floor with a double bed and a bed settee.
- Each of our chalets are equipped with a single external Ring CCTV/Floodlight camera. CCTV is used at the property purely for the purpose of the security of our property. CCTV is provided by ring and all images captured are saved on their servers. The CCTV footage is not actively monitored and will only be viewed in the event the CCTV is requested by the police or for a lawful purpose or in the event of a dispute or concern being raised with the Trustees. The full policy can be provided upon request by sending an e-mail to SWPF_GIS@polfed.org
- There is a heating/air conditioning unit above the main door of the chalet. **DO NOT SWITCH OFF**. The controls for the unit are placed by the main door.

- Access to the chalet is by key. There will be a key box situated outside the door of the chalet and a key code will be issued before your stay in order to obtain the key. This number **MUST** be kept safe as it is your only means of access. **Please ensure that the key is placed back in the box on your departure.**
- An iron, ironing board and clothes airer are provided but there is no washing machine within chalet, but laundering facilities are available on site at supplemental cost to the owners of the site. A portable drying line is available within the chalet.
- **Wifi** is available at the Chalet where all information/code will be available.
- Please bring your **OWN BATH TOWELS, HAND TOWELS, TEA TOWELS, TOILETRIES. All bedding for beds and bed settee is provided but you must inform if you are using the bed settee in order that bedding can be left for use.**
- Heating and cooking are by electric. Colour TV and games are provided.
- Parking is available for **one car only.**
- Outside pathways are **NOT** lit and you may wish to bring a torch.
- An assortment of shops can be found in KILGETTY some three miles distance.

TRAVEL ADVICE

- From CARMARTHEN take the A40 to St CLEARS, then turn onto the A477 and continue for about 8 miles to LLANTEG. Turn left immediately after the MURCO garage and continue for half a mile. You will see LLANTEGLOS ESTATE on the left. **(Post Code: SA67 8PU)**

CONDITIONS OF BOOKING

- The South Wales Police Federation owns two chalets at Llanteglos Estate. One is primarily for convalescent purposes whilst the other is permanently available for rent subject to availability.
- The Site is open for 8 months of the year (March – October only)
- For rental purposes all serving officers, pensioners, widow(er), employees of the South Wales Police Federation, Police Staff contributing to the South Wales Police Group Insurance Scheme and relatives of serving Officers who will have to act as Guarantors are eligible to attend. **Family members cannot attend on their own they must be accompanied by GIS member.** Bookings for both convalescence and rental of Chalet(s) are via the Trustees of the South Wales Police Federation.
- For convalescence stay(s) at the chalet only serving federated rank officers who are subscribing members to the South Wales Police Federation Group Insurance Scheme will be able to use the convalescent chalet.

- Rental period of the chalet(s) is **1 WEEK ON EVERY OCCASION**. This is in the interest of fairness to all. Officers will not be able to book same weeks i.e. school holidays year after year.
- **PAYMENT** is made by **CARD ONLY** and we **DO NOT** except cash payment. **A deposit of 50% of the rental will be required within 14 days of the booking being made.** The balance to be paid **4 weeks** before the holiday commences. **NO REMINDER WILL BE SENT.**
- **IF PAYMENT IS NOT RECEIVED BY THE REQUESTED TIME, YOUR BOOKING WILL BE CANCELLED.**
- **FAILURE to vacate by 10.00am** will incur a charge of £20, £10 of which will be paid to our cleaner as they are paid hourly and only has 2 hours to clean and prepare the chalet for the next occupier. £10 will be paid to the next occupier for their inconvenience.
- **Once a booking has been confirmed the following cancellation policy applies:**
 - Cancellation within 8 weeks on written application to the Trustees deposit will be returned in full.**
 - Cancellation between 4 – 8 weeks on written application to the Trustees 50% of deposit will be returned.**
 - Less than 4 weeks notice NO monies will be refunded.**
 - If chalet is booked with less than 4 weeks notice immediate payment of full amount for the rental must be made. If any cancellation occurs there will be NO refund of any monies paid.**
- Convalescence can be booked only ONE month in advance. There is no charge for this service, but **ONLY IMMEDIATE FAMILY MAY ACCOMPANY THE CONVALESCENT.**
- Strictly **NO SMOKING** in chalets.
- No same sex single groups/parties will be allowed except same sex partners.
- The maximum number of persons allowed in each chalet is 4 adults and 2 children. This may not be exceeded under any circumstances. No additional persons may be added to the hirer's party without the Trustees to the Welfare Chalets prior consent. The Trustees to the Welfare Chalets reserves the right to terminate the hire without notice and without refund in case of breach of this condition.
- CAR PARKING is entirely at the owner's risk. A space for **one** car per chalet is provided in the main car park. Extra cars are expressly forbidden unless prior permission is granted by the landlords for parking in the overspill car park. The fee for such parking is £6.00 a night.
- Damage and breakages must be reported to the Trustees of the Welfare Chalets, a charge may be made.
- **PETS ARE NOT PERMITTED.**

- Disposable nappies and sanitary towels etc **MUST NOT** be placed in toilets, only soluble tissue to be used.
- Occupancy is between from **3.00pm on the day of arrival**. The chalet **MUST** be vacated by **10.00am on the day of departure** (to allow time for cleaning).
- **REMOVAL OF RUBBISH** from the chalet to the site refuse container is the **RESPONSIBILITY OF THE HIRER AND NOT THE CLEANER**. If you fail to comply with this a charge of £5 will also be deducted from your breakages deposit of £50.
- On leaving the chalet, please ensure that all doors inside situated on ground floor are left opened.
- **All forms must be returned to the Trustees within 14 days of your booking, failure to do so could lead to the loss of the holiday/convalence for the dates required. It is not the responsibility of the South Wales Police Federation to chase up the return of forms.**

Apologise for reinforcing these regulations so strongly, but unfortunately previous occupants have flagrantly abused the protocols and we must ensure that this does not occur again without good reason.

Phil Walker

Phil Walker
Branch Chair

M George

Mike George
Branch Secretary